

*SYLLABUS FOR RECRUITMENT TO THE POST OF ACCOUNTANT*

*Meaning of Accountancy,*

*Book-keeping and Accounting*

*Accounting Process,*

*Objectives for accounting,*

*Differences between book-keeping and accounting*

*Users of accounting information,*

*Limitations of Accounting,*

*Basic terminologies,*

*Accounting Concepts, Principles,*

*Double Entry Accounting,*

*Secondary Books,*

*Trial Balance,*

*Final Accounts, Financial Statement Analysis,*

*Funds Flow Analysis,*

*Cash Flow Analysis,*

*Methods and Techniques of Costing,*

*TALLY accounting package.*

*Methods and Techniques of Costing*