

**INSTRUCTIONS TO THE CANDIDATES APPLIED TO THE POSTS OF
DISTRICT CHILD PROTECTION UNIT**

Selection Process and Eligibility Criteria – Last Date of Application 25-02-2018 (Last Date of Application for Erstwhile District is 04-03-2018)

1. Applications are invited online from qualified candidates in the proforma Application to be available on the WEBSITE (<http://wdcw.tg.nic.in/>) to the posts under District Child Protection Unit (1. District Child Protection Officer, 2. Protection Officer – Institutional Care, 3. Protection Officer – Non-institutional Care, 4. Legal cum Probation Officer, 5. Counsellor, 6. Accountant & 7. Social Workers (2 – one must be female) in the 21 new districts of Telangana.
2. For the district level posts, local candidates from erstwhile districts are eligible. Once the candidate is selected for the post, he/she must stay in the district of appointment.
3. **AGE LIMIT:** Applicants age must be between 25 to 35 Years as on 01/07/2018 (for SC/ST/BC and Disability candidates upper age limit is 40 years as on 01/07/2018),(Existing Employee of DCPUs upper age limit is 45 years as on 01/07/2018)
4. **EDUCATION:** The post specific qualifications are given in annexure 1.
5. **EXPERIENCE (in Child Rights):** DCPO – 5 years, LCPO & Accountant- 4 years and PO-IC, PO-NIC, Counselor and Social Worker – 3 years
6. **SELECTION PROCESS:** The selection will be based on two-levels: 1. Computer Based Test and 2. Interview (Child Care Institution (CCI) Immersion & Personal Interview). The eligible candidates will appear for Computer Based Test (CBT). The candidates qualified in written test will be called for the interview which comprises of Child Care Institution (CCI) Immersion and personal interview at the respective district head quarters or the centres may be decided by the department. The dates of written test, CCI Immersion test and personal interview will be intimated prior to examination.

7. **SCHEME AND SYLLEBUS FOR THE WRITTEN EXAM:** Annexure 2

8. ***Medium of written test is English**

9. **THE FINAL SELECTION OF THESE POSTS WILL BE BASED ON THE EXAMINATION ONLINE AND INTERVIEW MARKS PUT TOGETHER.** The candidates who qualify in the written Examination in order of merit will only be called for verification of certificates, Child Care Institutions Immersion Test and Interview. The minimum qualifying marks in written return test are OCs - 50%, BCs - 45% and SCs, STs & PH - 40%.

10. The following Certificates issued by Govt. of Telangana State in prescribed proforma shall be produced in original for the purpose of verification:

- i) Age: SSC or birth certificate from the competent authority
- ii) Qualifications: SSC, Intermediate, Degree and/or Post Graduation.
- iii) Community/ Caste Certificate obtained from Mee Seva/ E Seva
- iv) Disability certificate
- v) Certificate of Residence: Aadhaar card, Ration Card, Passport or Study certificate.
- vi) Experience Certificate issued by respective registered organization

Therefore, the requisite certificates are to be made available. Candidates have to produce Original documents and other particulars on the day of verification itself. If candidate fails to produce any of the required certificates and if the particulars furnished by him / her in the Application do not tally with the Original documents produced by him / her, then his / her candidature will be rejected/disqualified without any further correspondence.

11. **CENTRES FOR THE WRITTEN EXAMINATION:** The Computer Based Written Test (Objective Type) will be held at the following centres or as may be decided and intimated in advance by the department.

SI.No.	District Applied from	City Name
1	YADADRI-BHUVANGIRI	Hyderabad
2	WANAPARTHY	Hyderabad
3	VIKARABAD	Hyderabad
4	SURYAPET	Hyderabad
5	SANGAREDDY	Hyderabad
6	RANGAREDDY	Hyderabad
7	NAGARKURNOOL	Hyderabad
8	MEDCHAL - MALKAJIGIRI	Hyderabad
9	MEDAK	Hyderabad
10	MAHABUBNAGAR	Hyderabad
11	KHAMMAM	Hyderabad
12	JOGULAMBA-GADWAL	Hyderabad
13	JANGAON	Hyderabad
14	SIDDIPET	Karimnagar
15	RAJANNA-SIRICILLA	Karimnagar
16	PEDDAPALLI	Karimnagar
17	NIZAMABAD	Karimnagar
18	NIRMAL	Karimnagar
19	MANCHERIAL	Karimnagar
20	KUMARAMBHEEM-ASIFABAD	Karimnagar
21	KARIMNAGAR	Karimnagar
22	KAMAREDDY	Karimnagar
23	JAYASHANKAR-BHUPALAPALLI	Karimnagar
24	JAGITYAL	Karimnagar
25	WARANGAL URBAN	Warangal
26	WARANGAL RURAL	Warangal
27	MAHABUBABAD	Warangal
28	BHADRADRI-KOTHAGUDEM	Warangal

The following are the name and addresses of the centres for DCPU examinations:

1. iON Digital Zone IDZ Karmanghat Sy.No. 32/A, Lingojiguda, **Beside S Convention Hall**, Karmanghat, Opposite SBI Bank,**Hyderabad**, Telangana, India – 500079.
2. iON Digital Zone iDZ Yerragattugutta **Opposite Balaji Gardens** ,Yerragattugutta, Hasanparthy, Warangal District, **Warangal**, Telangana, India – 506015.
3. iON Digital Zone iDZ Ramakrishna Colony Vaageswari Engineering College, Beside **LMD Police Station**, Ramakrishna Colony,Thimmapur, Karimnagar District, **Karimnagar**, Telangana, India – 505481.

*Venue and Hall Tickets are available on the website for details please visit the website from time to time.

12. **Note:** No TA/DA will be admissible to the candidates appearing for the written test and CCI immersion Interview.
13. ***DECISION OF THE SELECTION COMMITTEE IS FINAL AND NOT LIABLE FOR ANY APPEAL BEFORE ANY AUTHORITY.**